



UNIVERSIDADE DE COIMBRA

ADMINISTRATION

NOTICE OF OPENING N.º 586/GA/GAI

Faculty of Arts and Humanities

Academic Year 2022/2023

Postgraduate Course /Course not awarding degree

Postgraduation

Post Graduate Diploma in Cultural Management and Sustainability

1. Number of places:

- 1st call: 25 places

2. Minimum number of students for course opening: 25

3. Application deadlines:

- 1st call: 24th January to 24th February 2023

4. Admission requirements:

Holders of a bachelor's degree in the field of arts, humanities and social sciences may apply.

The following applicants may also apply:

- holders of a foreign higher academic degree awarded following a 1st cycle of studies, organized in accordance with the principles of the Bologna Process by a State adhering to this Process;
- holders of a foreign higher academic degree that is recognized as meeting the objectives of a bachelor's degree;
- holders of an academic, scientific or professional curriculum that is recognized as attesting the capacity to carry out this cycle of studies.

5. Selection criteria:

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- Classification obtained in the academic degree(s) presented (4/10 Weighting);
- Motivation Letter, (2/10 Weighting);
- Professional Resume, (4/10 Weighting).

Note: Assessed applications that have an overall grade lower than 9.5 or in any of the assessment criteria will automatically become non-admitted.

6. Required documentation:

- Certificate(s) of academic degree(s) or certificate of completion of secondary or professional education (MANDATORY unless it is a course taught at the University of Coimbra);
- Copy of identification document (MANDATORY only for international applicants);
- Curriculum vitae; (MANDATORY);
- Motivation Letter; (MANDATORY).

Note: If the documents mentioned above are written in a foreign language other than Spanish, French, and English, it is mandatory to present a translation to Portuguese undertaken by a translator recognised by the Portuguese diplomatic representation.

The submission of the authenticated original documents is mandatory to the applicants admitted who enrol and register and must be done until the 31st of December of the year of entry in order to complete their personal file. Further information at:

<https://www.uc.pt/en/academicos/Inscricoes/PIAs>.

7. Tuition fee:

- 800 EUR - The course is financed by the PRR (Portuguese Recovery and Resilience Plan) -Living the Future Academy Project - in the form of a scholarship, in line with the type of scholarships provided for in the Regulation for the Attribution of Incentives for the Training of Young People and Adults within the scope of the Living the Future Academy Project). The financing corresponds to 75% of the course price.

8. Part-time registration: Not allowed

9. Assessment committee:

- Fernando Matos de Oliveira;
- Vânia Maria da Silva Rodrigues.

10. Other information:

- Applicants are only eligible for financial support within the scope of the PRR if they hold a Portuguese tax identification number (NIF) and reside in Portugal during the time the course is running.

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- Applications are submitted online at: <https://inforestudante.uc.pt/nonio/security/candidaturas.do>.
- Applicants who do not have the documents attesting the required qualifications or other documents until the end of the deadline for applications may apply conditionally. If they do not submit the required documents until the new deadline provided, they can move their application into the following call without any additional charges. If they choose not to move their application within the mentioned deadline, their application will become “Not Admitted” in the final ranking list.
- In applications definitively considered valid, and after the evaluation period has started, it is not possible to add or replace the documents presented. To add new documentation, a new application must be submitted in the next phase, if any.
- After the last phase of applications, and if there are still places available, applicants may submit their application by means of a request, beyond the deadline, which will be duly appraised by the coordination of the Course /Organisational Unit.
- Further information about academic issues, including the academic calendar, is available at:<https://www.uc.pt/en/academicos>.
- Contacts: E-mail: <https://apps.uc.pt/forms/view/sga/en>; Telephone:(00351) 239 247 195; In person assistance: at one of the academic centres of the Academic Management Services of the University of Coimbra. Schedules for assistance may be consulted at: <https://www.uc.pt/en/academicos/contactos>.

University of Coimbra, on 25th January 2023.

The Vice-Rector,

Cristina Albuquerque

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